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BY-LAWS

OF THE

Montreal General Hospital,

AS

AMENDED AND FINALLY PASSED

BY THE

GOVERNORS AND APPROVED BY THE CORPORATION OF THE SOCIETY OF THE MONTREAL GENERAL HOSPITAL, ON THE 19th MAY, 1885.

Montreal :

PRINTED BY JOHN LOVELL & SON, ST. NICHOLAS ST.

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THE
BY-LAWS
OF THE
Montreal General Hospital,

AS

AMENDED AND FINALLY PASSED BY THE GOVERNORS,
AND APPROVED BY THE CORPORATION OF THE
SOCIETY OF THE MONTREAL GENERAL HOSPITAL, ON
THE 19TH MAY, 1885.

CHAPTER I.

OF THE ELECTION OF GOVERNORS.

1. Notice of the hour and place of meeting, for the election of Governors, shall be given by the Secretary in one or more of the newspapers published in Montreal, at least seven days previous to such meeting.

2. The votes shall be given in the ratio of the annual contributions; that is, one vote for every five dollars contributed. The Life and elected Governors shall have five votes in addition to those they are entitled to by their annual contribution, but in no case shall the votes exceed ten.

3. The annual meeting of the Corporation for the election of Governors and other business shall be held on the third Tuesday of May, in each and every year, in the Governor's Room of the Hospital, at three o'clock P.M., and continued until four o'clock P.M., of the same day; at which two Governors for the preceding year shall be appointed to inspect the ballots; and every person voting at said election shall personally and then and there appear and deliver to the aforesaid Inspectors a ballot containing the names of six persons, as Governors for the ensuing two years; and the Inspectors shall deposit in a bag all ballots so delivered, and

shall insert the names of the persons so voting in a poll list kept by them for the purpose; and when the poll of such election shall be closed, the Inspectors shall open and count the said ballots, and shall openly declare to the meeting the names of the persons who shall be found to have been elected by the majority of the votes, and shall deliver a certificate thereof to the Secretary, who shall forthwith communicate the same to the persons so elected.

4. The Secretary shall, immediately after the election, give notice in writing to the Governors elected, and to the Governors for life, requiring them to meet on the Thursday next ensuing at 3 o'clock P.M., to choose a President, a Vice-President, a Secretary, a Treasurer, a Committee of Management, and the Medical Board, except the Consulting Staff, for the ensuing year.

CHAPTER II.

OF THE GOVERNORS.

1. A quarterly meeting of the Governors shall be held in the Governor's Room of the Hospital, or such other place as may be appointed by the Governors, on the second Wednesday in August; on the second Wednesday in November; on the second Wednesday in February; and on the second Wednesday in May,—in each and every year, at three o'clock P.M.

2. The Governors for life, together with those elected, shall choose by ballot, out of their number, on the first Thursday after the annual meeting, in each and every year, one President and one Vice-President; and, out of their number or otherwise, one Secretary and one Treasurer; and also, out of their number they shall nominate and appoint by ballot, a Committee of Management, consisting of ten in addition to the President, Vice-President and Treasurer, who shall be members *ex-officio*. One member of the Committee of Management shall be chosen from the Consulting Staff of the Hospital.

Three members of the Committee of Management shall form a quorum.

3. The Governors, at their meeting on the first Thursday after the annual meeting in each and every year, shall elect for the year by ballot four Physicians and four Surgeons to attend to the in-door patients, and three Assistant Physicians and three Assistant Surgeons to attend to the out-door patients, and the

following Specialists : an Oculist and Aurist, a Gynecologist and a Laryngologist. No persons shall be eligible as a member of the Medical Board unless he shall have been nominated by a Governor and seconded by another Governor ; such nomination to be posted in the Governor's Hall at least two whole days before the day of election.

4. If any vacancy occur in the Medical Board it shall be filled up at the ensuing quarterly meeting of the Governors, or at a special meeting of the Governors called for that purpose, after ten days' notice shall have been given to the Governors in the usual way.

5. The President, or, in his absence, the Vice-President, may, or at the request of seven Governors, shall summon and call together in the usual way the Governors of the Corporation for the time being ; giving them (except in the case specified in the foregoing rule) at least three days' notice thereof, and intimating the purposes of the meeting.

6. Five or more Governors, convened according to the By-Laws of the Corporation, shall constitute a legal meeting of said Corporation, and shall be competent to transact all business relative to the said Corporation, in as far as they are authorized by the charter.

7. Two of the Governors shall, in rotation, visit the Hospital at least twice a week ; and shall enter their names in a book, with such observations relating to the Institution as they shall think necessary.

CHAPTER III.

OF THE PRESIDENT AND VICE-PRESIDENT.

1. The President, or, in his absence, the Vice-President, shall preside at all meetings of the Governors of the Corporation ; and in the absence of both the President and Vice-President, a Chairman *pro tempore* shall be appointed by the meeting.

2. At all meetings of the Governors, every person shall, in speaking, address himself to the Chairman, who shall propose all questions ; and if a difference of opinion shall arise on any question, such question shall be fairly stated by the Chairman, and shall then be determined by ballot (if two of the Governors re-

quire it); and if in any case the votes be equal, the Chairman shall have the casting vote.

3. In selling or acquiring real estate, and in accepting and discharging mortgages on real estate, the President, or, in his absence the Vice-President, the Treasurer and the Secretary shall together act in behalf of the Corporation as its legal representatives.

4. The President, or in his absence the Vice-President, together with the Treasurer shall have custody of all bonds and securities, title-deeds and other papers relating to the property of the Corporation.

CHAPTER IV.

OF THE TREASURER.

1. The Treasurer shall give such security as may be required by the Governors for the due accounting for and payment of the monies which he shall from time to time receive for the use of the Hospital.

2. He shall also receive all monies belonging to the Corporation, and deposit the same in one of the chartered banks of the city: and all payments shall be made by cheque to be signed by the chairman of the Committee of Management, and countersigned by the Treasurer.

3. He shall deliver to the Secretary, three days at least previous to the General Annual Meeting in each and every year, a full statement of his accounts signed by the auditors, to be laid before the said meeting.

CHAPTER V.

OF THE SECRETARY.

1. The Secretary shall attend at all meetings of the Governors, take minutes of the proceedings of each meeting, and transcribe the same into a book.

2. He shall at each meeting of the Governors read the proceedings of the last meeting.

3. Through him all communications, of whatsoever nature, shall be made to the Governors, and by him from the said Governors to the public, or any department of the Hospital except in respect of such communications as may be more properly signed by the President.

4. He shall, immediately after the election of the Governors or other officers of the Hospital, give notice thereof in writing to the different persons so elected.

5. At least one day previous to each and every meeting of the Governors it shall be his duty to send notice of the time and place of such meeting to each Governor, stating the purpose of the meeting.

6. He shall, seven days before any election of Governors, hang up a notice in the Committee Room of the Hospital, and shall state therein the names of the persons qualified to be elected, as well as those who are qualified to be the electors: those qualified being in the former case donors of forty dollars or more and annual contributors of eight dollars or more, or annual contributors of twelve dollars and upwards, and in the latter case contributors of five dollars and upwards for the last expired financial year.

7. He shall keep the necessary books for entering all the transactions of the Governors, and furnish such reports as they may require.

8. The Secretary shall lay on the table, in the Committee Room at every meeting of the Governors, the journal or minutes of their proceedings; the case books of the Medical Board; the book containing the minutes of the visiting Governors; and any other document relating to the affairs of the Corporation which they may require.

CHAPTER VI.

OF THE COMMITTEE OF MANAGEMENT.

1. They shall, at their first meeting after their appointment, elect, by vote, a Chairman and Secretary.

2. The Committee of Management shall meet at the Hospital at least once a week; and shall have power, and it shall be their duty to inquire strictly into the domestic economy of the house;

to order all things necessary for the same ; to inquire into the conduct of the Officers, Matrons, Stewards, and Servants of the Hospital ; to order all repairs ; to oversee and control (as far as they have authority for the same by the By-Laws) everything connected with the management of the Hospital ; to audit, inspect and approve all accounts, and to order payment of the same ; and to report, through the Secretary of the Corporation, a statement of all their transactions, to each quarterly meeting of the Governors.

3. They shall have the general charge and care of the property of the Corporation, and shall enforce all necessary attention to economy, cleanliness and good conduct.

4. They shall at their meetings make minutes of their proceedings which they shall forthwith cause their Secretary to transcribe into a book.

5. They shall have the power, and it shall be their duty to engage and discharge all Servants of the Hospital, and fix their wages.

6. The Committee of Management shall, at each quarterly meeting of the Governors, report the state of the Hospital, and the state and number of patients admitted and discharged during the preceding quarter.

7. They shall insert or cause to be inserted in a book, to be provided for the purpose, all orders to the Medical Superintendent for the purpose of the stores, which orders must be signed by a member of the Committee.

8. They shall lay on the table in the Committee Room, at every meeting of the Governors, the book containing the minutes of their proceedings.

9. When a vacancy occurs in the Committee of Management, the remaining members of the Committee may elect from the Board of Governors a person to fill the vacancy for the unexpired term.

CHAPTER VII.

OF THE MEDICAL BOARD.

1. In addition to the "Physicians" and "Surgeons" provided for in the charter of the Institution, and hereinafter, for convenience sake and for a proper division of professional duty, subdivided into "Attending Staff," the "Out-door Staff," and

"Specialists," it is expedient to add to the officers of the Hospital certain other Physicians and Surgeons to be called and known as the "Consulting Staff" of the Montreal General Hospital.

2. The officers of the Hospital known as the "Consulting Staff" shall not be subject to an annual election, but shall serve for life, or until resignation; and hereafter any Physician or Surgeon who may have served in that capacity for twelve years, shall be eligible to be elected to the office of Consulting Physician or Surgeon, and may, on nomination duly made, be so elected at any meeting of the Board of Governors.—Provided that the members of the present Consulting Staff shall be re-eligible for election as such, notwithstanding anything in this by-law.

3. The Medical Board of the Montreal General Hospital shall consist of the Consulting Staff, the Physicians and Surgeons, the Assistant Physicians and Surgeons and the Specialists.

4. The Medical Board shall arrange for the following service: at least one Physician and one Surgeon to attend daily in the wards, and at least one Assistant Physician and one Assistant Surgeon to attend daily in the out-door department.

5. No person shall be eligible to the office of Physician or Surgeon, or of Assistant Physician or Assistant Surgeon, or Specialist, who is not a graduate of a University or College in the British Dominions, or a licentiate or member of a College of Physicians or Surgeons of Great Britain and Ireland, or other in the British Dominions, of at least three years' standing, and who is, moreover, not licensed to practice in this Province.

6. The visiting hours of the Medical Officers attending the wards shall be twelve o'clock (noon) of each and every day, Sundays excepted.

7. Should any one of the Physicians or Surgeons be unable, from illness or intended absence from town, to fulfil the duties of his office, such Physician or Surgeon shall obtain the assistance of some one of the Physicians or Surgeons or Assistant Physicians or Assistant Surgeons respectively; and under similar circumstances an Assistant Physician or Assistant Surgeon shall obtain the assistance of some other of the Assistant Physicians or Assistant Surgeons respectively.

8. In all surgical cases requiring operations (except in emergencies where delay might be dangerous), and in Medical cases when desired, a consultation of the whole Medical Board of the Hospital shall be summoned.

9. The Medical Board shall have full power, at all times, to visit and examine the Apothecary's shop.

10. It shall be the duty of the Medical Board to examine all Candidates for the situations of Resident Medical Officers and of Apothecary.

11. The Medical Board shall communicate to the Committee of Management, in writing, through their Secretary their opinion of the candidates.

12. The Medical Superintendent shall alone have the power to admit patients.

13. The Medical Board shall regulate the diet of the patients.

14. The Physicians and Surgeons and the Assistant Physicians and Assistant Surgeons and the Specialists shall have the power to name and appoint their own Dressers and Clerks from among the students.

15. For the purpose of Pathological investigation, the attending Medical Officers of the Hospital shall have the power of examining, post mortem, the bodies of deceased patients, but no such examination shall take place except in the presence or under the direction of the Pathologist, and in accordance with the regulations made from time to time by the Committee of Management.

16. The Medical Board shall make suitable arrangements amongst themselves concerning the service of the Out-door Department.

17. All minor surgical operations, not requiring admission of the patient to the wards, may be performed by the Assistant Surgeons. When admission to a ward is required by the patient or case, it will be the duty of the Surgeon in attendance to take charge of the patient and perform the necessary operations.

CHAPTER VIII.

OF THE SPECIALISTS.

1. The Specialists shall attend the out-door room on such days and at such times as shall be determined by the Medical Board.

2. The Specialists respectively shall have the right to the following number of beds for their patients: the Oculist and Aurist, not exceeding eight—the Gynecologist, not exceeding eight—the Laryngologist not exceeding four. The number of beds assigned to the Specialists shall be subject to the control of the Committee of Management.

3. They severally shall have the privilege of admitting to one private ward, when the same happens to be vacant, but shall at no time claim the use of more than one private ward respectively.

4. No one shall be eligible to the office of "Oculist and Aurist," of "Gynecologist" or of "Laryngologist," unless he confine his public and private practice exclusively to his special department of medicine or surgery.

CHAPTER IX.

OF THE MEDICAL SUPERINTENDENT.

1. Whereas it is necessary for the efficient management of the Hospital that a regular and permanent attendant or officer should be appointed in addition to the Medical Staff elected annually; therefore there shall be an Officer of the Hospital who shall be called the "Medical Superintendent," and who shall enter into a written engagement with the Committee of Management specifying the conditions of such engagement, its duration and termination.

2. No person shall be eligible as Medical Superintendent unless he be a Graduate or Licentiate of some University or College in the British Dominions and a Licentiate of this Province, and, further, unless he submit to the Committee of Management satisfactory testimonials of his moral character and a certificate of qualification from the Medical Board and be approved by the Committee of Management.

3. The Medical Superintendent shall reside in the Hospital, and shall give his whole time to the duties of his office. He shall, under the Committee of Management, have control of the Hospital in all respects, except as to the professional treatment of patients, and all orders of the Committee shall be issued through him. He shall receive such salary as may be determined by the Committee of Management.

4. He shall appoint and discharge all employees not appointed by the Governors or the Committee of Management, and shall assign to each his or her proper duties.

5. He shall be responsible for the proper heating, ventilation, disinfection, cleansing and minor repairs of the Hospital, and for the discipline of the house officers, employees, patients and visitors.

6. He shall keep records of the applications for admission, and of the admission and discharge of patients, and shall provide the diet and remedies ordered by the Physicians and Surgeons.

7. He shall have charge of all property in the Hospital, and shall be responsible for the same.

8. In cases of emergency, in the absence of the visiting Physicians or Surgeons, the Medical Superintendent shall, except in cases requiring capital operations, act for them in regard to treatment, and shall, if the case require it, immediately summon the Physician or Surgeon in attendance, or, if he cannot be found, some other of the Physicians or Surgeons according to the nature of the case.

9. He shall have, subject to the By-laws relating thereto, the power of admitting patients, and shall be responsible for such admissions. He shall assign each patient to the proper ward and bed, shall direct removal or change, when he deems it necessary, and shall have the power to discharge patients if discipline require it, reporting such cases to the Committee of Management.

10. If any difference of opinion arise between the Medical Superintendent and a member of the Medical Board as to the admission or discharge of any patient, the question shall be referred to the President, or, in his absence, to the Vice-President, or other temporarily presiding officer, and be by him decided, and reported to the Committee of Management.

11. The Medical Superintendent shall prepare full reports for the quarterly and annual meetings of the Governors.

12. He shall not in any case practice outside the Hospital, nor shall he receive or accept, directly or indirectly, any fee or reward from, or in respect of any applicant for relief, or inmate of the Hospital.

13. In the absence of the Medical Superintendent, the Medical Board and the Committee of Management may make suitable arrangements for the performance of his duties.

CHAPTER X.

OF THE RESIDENT MEDICAL OFFICERS.

1. There shall be as many Resident Physicians and Surgeons as the Committee of Management may, with the concurrence of the Medical Board, recommend, and they shall be elected annually by the Governors on the third Thursday of April, in each and every year, at a meeting to be specially called for that purpose.

2. They shall act under the directions of the Medical Superintendent.

3. No person shall be eligible as Resident Medical officer unless he be a graduate or Licentiate of some University or College in the British Dominions; and, further, unless he submit to the Committee of Management satisfactory testimonials of his moral character and professional qualification.

4. They shall, when required by the Committee of Management, reside constantly in the Hospital, and shall not absent themselves without the consent of the Medical Superintendent; and in no case shall all the Resident Medical Officers be absent from the Hospital at the same time.

5. During the temporary absence from duty (occasioned by sickness or any other cause) of any of the Resident Medical Officers, the Committee of Management shall appoint a substitute on the recommendation of the Physicians and Surgeons in attendance.

6. To entitle a Resident Medical officer to leave of absence, application must be made to the Secretary of the Medical Board, who, after communication with the Physicians and Surgeons in attendance, shall (on the concurrence of the Chairman of the Board) report to the Committee of Management whether the same shall have been recommended or otherwise.

7. The duties of the Resident Medical Officers shall be assigned to them by the Physicians and Surgeons the assistant Physicians and assistant Surgeons, the Specialists, and the Medical Superintendent, all of whose instructions and directions in regard to the observation, care and treatment of the sick they must promptly and carefully obey. They shall accompany the Physicians and Surgeons in their daily visits, make the necessary record of the condition, treatment and diet of the patients, and see that their directions are complied with.

8. The Resident Medical Officers shall record; in case books to be kept for that purpose, the history, symptoms, treatment and results of treatment of all patients admitted to their respective wards, as well as the details of the morbid appearances revealed by post-mortem examinations conducted by the officer appointed for that purpose.

9. They shall begin their regular morning visit to the wards of the Hospital in sufficient time to be able to report to the Physicians and Surgeons and Specialists with whom they are serving, the condition of each one of the patients under their care. A regular evening visit shall also be made between the hours of 7 and 10 o'clock.

10. It shall be the duty of the Resident Medical Officers to report every instance in which any patient fails to receive proper attention, and of neglect of duty in any respect on the part of any nurse or her assistant. Complaints concerning faults of a minor character committed by assistant nurses may be made to the Head Nurse of the ward; but all complaints of any importance shall be made either to the Matron or to the Medical Superintendent; according as they refer to matters purely domestic or to matters connected with the Medical administration.

11. The Resident Medical Officers must at once notify the Medical Superintendent if any patient is in a serious condition, or when there is any doubt in regard to the con-

dition, of symptoms of any patient, in order that he may send for the Physician or Surgeon in charge, or give such orders for the care of the patient as may be necessary for the time being, or that the friends of the patient may be notified.

12. All patients admitted to the Hospital shall be, until they can be seen by the Physician or Surgeon or Specialist in attendance, under the charge of the Medical Superintendent; and, under his direction, the Resident Medical officers shall attend to them on their admission, and give the necessary directions for their comfort.

13. The Resident Medical Officers will not be permitted to perform any surgical operation in any case, except by the express direction of the Physician or Surgeon in attendance, or of the Medical Superintendent.

14. No report or other communication in regard to cases in the Hospital shall be published by the Resident Medical Officers, except by permission, and with the approval, and in the name of the Physician or Surgeon in whose service the case has been treated.

15. They shall, when requested by the Pathologist, render assistance in making autopsies and other Pathological examinations.

16. One of the Resident Medical Officers shall assist the Assistant Physicians and Surgeons. It shall be his duty to be present each day in the out-door room at the hour of the visit, to see that the name of each patient and other particulars, together with the prescription ordered, are recorded in the book for that purpose; to see that the patients are admitted in the order designated by the Assistant Physician or Surgeon or Specialist in attendance; to superintend the work done by the Dressers, and to lend them any assistance required.

17. The same Resident Medical Officer shall take the place of any of the other Resident Medical Officers, if temporarily absent, and shall perform the duties usually required of them. He shall also perform any other duties connected with the Medical administration of the Hospital which may be imposed upon him by the Medical Superintendent.

18. The Resident Medical Officers shall also perform all other duties which may be required of them in connection with the Medical administration of the Hospital.

19. The Resident Medical Officers shall not be at liberty to take outside practice, but must devote their time wholly to the interests of the Institution.

CHAPTER XI.

OF THE APOTHECARY.

1. The Apothecary shall be a duly licensed pharmacist, and shall be appointed by the Committee of Management, who shall also determine his salary. He shall have no claim to the position of a "Resident Medical Officer."

2. No person shall be eligible as Apothecary until he shall have laid before the Committee of Management satisfactory proofs of moral character, and of his having been examined and approved of by the Medical Board.

3. He shall compound, make up, and dispense all the medicines required for the purposes of the Institution.

4. He shall regularly attend the apothecary shop, of which he shall have charge; keep everything belonging thereto clean and in proper order; and never absent himself from the Hospital without the knowledge of the Medical Superintendent under whose control he shall be.

5. He shall deliver to the nurses of the wards the different medicines, &c., ordered for the patients of each; the directions for which shall be legibly written or printed, and affixed to each phial or box, or parcel.

6. He shall be permitted to instruct in pharmacy the pupils attending the Hospital.

CHAPTER XII.

OF THE STUDENTS ATTENDING THE HOSPITAL.

1. No student who has not previously taken a ticket for attendance in the Hospital shall, on any pretence whatever, be allowed to witness any operation or dissection, or to attend the Clinical Lectures.

| | |
|--|---------|
| 2. The fee for a Student's annual ticket shall be..... | \$12.00 |
| Six months..... | 8.00 |
| Perpetual, if paid in one sum on entrance | 20.00 |
| If otherwise | 24.00 |

3. Students, while following the attending Medical Officers during the visits, are to behave with decency and propriety, keeping their hats off at all times; and they must avoid doing anything that may tend to disturb any official or patient.

4. Students when visiting the wards are on no account to offer any advice, or express any opinion, unless when requested so to do by the attending Medical Officer.

5. No Student shall enter the wards at any time except the visiting hour, unless by permission of the attending Medical Officer.

6. Any Student infringing any of the above regulations shall forfeit the benefit of his ticket and the privilege of attending the Hospital.

CHAPTER XIII.

OF THE ADMISSION OF PATIENTS.

1. Every Governor and member of the Medical Board of the Hospital, may recommend patients to be admitted into the Hospital in the manner and form hereinafter prescribed, but it shall be the exclusive prerogative of the Medical Superintendent to judge if the person so recommended be laboring under such disease as is admissable into the Hospital, according to the By-Laws of the Corporation. Provided that, should any patient recommended by a Governor be refused admission, the Medical Officer so refusing shall record his reasons for so doing with the Steward, who shall communicate the same to the Governor by whom the applicant was recommended.

2. No patient shall be admitted into the Hospital whose case shall be considered incurable, or who is insane, or whose case does not require the particular benefit of an in-door practice.

3. No woman in advanced pregnancy shall be admitted as an in-door patient, unless she is the subject of a serious accident or some disease dangerous to her life, and requiring immediate care and treatment.

4. No children under two years of age, except in cases requiring special treatment, shall be admitted into the Hospital.

5. Such patients as are unable to pay for their maintenance shall be received as "ordinary" patients. Such as are able to pay, shall be admitted into the Hospital as "pay" patients, and none of these at less than one dollar and a half per week ; for the payment of which the person recommending such patient shall be responsible.

6. The person recommending any patient shall mention in the certificate for admission if the patient be an "ordinary" or "pay" patient.

7. No patient shall be admitted into the Hospital as "ordinary" patient, excepting immigrants, who do not reside in the city or parish of Montreal ; and the person or persons who shall recommend any patient who does not reside in the city or parish aforesaid shall become responsible for the payment of the Hospital dues of such patient, which shall not be less than one dollar and a half per week ; and in case of his or her death he shall also be bound to defray the expenses of the funeral, which shall not exceed five dollars. But as special cases may occur when a deviation from this By-Law may be necessary, the Committee of Management are authorized to dispense with it in such cases, and shall report the same to the Governors at their next meeting.

8. All persons the subject of venereal disease applying for admission shall be called "Lock-ward" patients, and shall pay at least two dollars per week, and if it be not specified on the ticket of admission that he or she is a Lock-ward patient, then the Medical Superintendent shall send back such patients to the person recommending, with the words "Lock-ward" written on the ticket ; and if the person recommending shall renew his recommendation, he shall then be responsible for the payment of the Hospital dues for such patients. All female Lock-ward patients shall be admitted only into a ward devoted to such cases, to be called the "Lock-ward."

The above rule is not applicable to persons entering the "private wards."

9. Two beds (one in the men's and one in the women's wards) shall be kept in reserve to receive such patients as may, from sudden accident, be in need of immediate relief.

10. The applicants for admission shall attend at the place appointed for that purpose in the Hospital at any time from eleven o'clock A.M., and shall present the following certificate :

Form of Certificate for the admission of " Ordinary Patients."

MONTREAL, day of , 188

Sir,—I recommend a resident of this
City, to be admitted into the
Montreal General Hospital as an " Ordinary " Patient, if
be thought a fit object for admission.

To the Medical Superintendent of the
Montreal General Hospital.

Form of Certificate for the admission of Pay Patients.

MONTREAL, day of , 188

Sir,—I recommend , who has resided in
the parish of for to be admitted into the
Montreal General Hospital as a pay-patient, if be thought
a fit object for admission, and I undertake personally to pay to the
Hospital the sum or sums which shall become due on such admis-
sion.

To the Medical Superintendent of the
Montreal General Hospital.

CHAPTER XIV.

OF PATIENTS AND VISITORS.

1st. The object of admitting patients into the Hospital being their relief from bodily ailment, the first consideration must be to treat them medically and to avoid therefore all needless excitement as detrimental to their cure.

2nd. Every patient admitted shall be requested to state his or her name, sex, age, religion, birthplace, residence and disease.

3rd. It shall be the duty of the Medical Superintendent to obtain these particulars, and to have them properly entered upon the usual card, and have it affixed to the head of the bed in which the patient is placed.

This record to be treated as conclusive, unless and until the patient voluntarily requests the Medical Superintendent to make any changes in the card, such request to be made in the presence of at least one other resident official of the Hospital, as a witness thereto.

The record of the religion on the card to be an invitation to clergymen of the same denomination as the patient to attend on him; and the officials of the Hospital are forbidden to permit any interference with the conditions recorded on the card for the time being.

4th. A daily list of the patients in the Hospital, containing the records in clause two, to be exhibited in the hall for the information of clergymen of different denominations, visiting the Hospital.

5th. Visitors to be admitted to see patients under such regulations as may be made from time to time by the Committee of Management, and whilst there to attend to the directions of the Medical Superintendent, who will be held responsible that no conduct is permitted on the part of visitors detrimental to the patients, or to interfere with their proper medical treatment and care.

6th. The names of all visitors to be entered in a book to be kept for that purpose in the entrance hall.

CHAPTER XV.

OF VACCINATION.

1. On any of the days appointed by the Medical Board for vaccinating the poor, gratis, any person or persons, without the recommendation required for the admission of patients to the Hospital, may present their children for vaccination.

2. The person or persons who shall vaccinate any children or other persons, on any of the above stated days, shall register in a book belonging to the Hospital, kept for that purpose, the name, age, sex, and religion of each and every individual so vaccinated; the part of the body on which the vaccination has been performed; the date, progress, and termination of each and every case.

CHAPTER XVI.

OF THE PENALTY OF RECEIVING ANY FEE OR REWARD.

1. No Governor, officer, or other person connected with the Montreal General Hospital, shall at any time presume, under any pretence whatever, on pain of expulsion to give to, or take from any tradesman, patient, servant, or any other person or persons, any fee, reward or gratuity of whatever kind, directly or indirectly, for any services done or to be done, or proposed to be done, on account of or relative to the said Hospital, except in the case of Members of the Medical Board who, for the accommodation of their private patients, may bring them into the private wards when it does not interfere with the objects of the Institution.

CHAPTER XVII.

OF THE INTERMENT OF ORDINARY PATIENTS AND IMMIGRANTS.

When an ordinary patient dies in the Hospital (if the body is to be interred), the Medical Superintendent shall give notice thereof to the clergyman to whose congregation or church he or she may belong; and the Porter shall, if necessary, assist the Sexton at the interment. Immigrant paupers of less than twelve months residence in the country, who die in the Hospital, shall have their funerals defrayed from the money received from the Immigrant funds. With regard to other ordinary patients, the Committee of Management are authorised to request the different religious communities to which they may have belonged, to provide for the funerals of such, unless the bodies are otherwise disposed of by law.

CHAPTER XVIII.

OF ALTERING AND REPEALING BY-LAWS.

No additional By-Law shall hereafter be made, nor shall any of those already existing be in any way altered or repealed except a special motion for such alteration, repeal, &c., be made and received at one of the quarterly meetings of the Governors, and passed at the next quarterly meeting, before being submitted to the Corporation.



